CASCADE CHARTER TOWNSHIP

POSITION DESCRIPTION

Title:	Parks & Facilities Maintenance Worker
Department:	Parks & Facilities
Reports to:	Parks & Facilities Director
Position(s) Supervised:	None
Employment Status:	Full-Time; NonExempt
Pay Grade:	6

BROAD STATEMENT OF RESPONSIBILITIES:

Under the direction of the Parks & Facilities Director, the Parks & Facilities Maintenance Worker participates in the maintenance of the Townships cemeteries, parks, pedestrian pathways, properties and facilities.

ESSENTIAL FUNCTIONS:

1. Participate in the general grounds and landscape maintenance of the Township parks and publicly owned spaces including: mowing, trimming, weeding, edging, leaf and yard waste removal, snow & ice removal, tree removals, and irrigation repairs.

2. Operate a variety heavy-duty vehicles and commercial grade power equipment, including plow trucks, mowers, trimmers and saws.

3. Operate a variety of hydraulic, PTO, and pneumatic equipment including tractors and toolcats.

4. Operate heavy-duty excavation equipment in the process of preparing graves for burial.

5. General maintenance and repairs of a variety of power equipment and vehicles.

6. Work cooperatively with a variety of contractors, and in some cases the public, in the execution of assigned duties.

7. Participate in the basic janitorial and facility maintenance duties related to the maintenance of Township-owned properties and facilities, including carpentry, mechanical, plumbing and electrical repairs.

BASIC SKILLS AND KNOWLEDGE:

1. Knowledge in the means and methods of maintaining parks and public spaces.

2. Knowledge and aptitude in the operation, general maintenance and repair of a variety of power equipment and light and heavy duty vehicles.

3. Ability to take initiative and work independently with little supervision

4. Excellent listening and communication skills

5. Ability to problem solve

6. Ability to understand and follow written and oral instructions, to accept authority and to work effectively with other employees.

MINIMUM EDUCATION & BACKGROUND:

- High school diploma (minimum 18 years of age)
- Valid State of Michigan driver's license (4 points or less)
- Minimum one (1) year experience in buildings and grounds maintenance or general grounds and landscape maintenance
- One or more specialized certifications preferred (CDL, Pesticide Applicator, etc…)
- Strong background in irrigation and landscaping preferred.

MINIMUM ENVIRONMENTAL EXPECTATIONS:

- Exposure to loud noises, all types of weather conditions, light duty power equipment and machinery, some hazardous materials.

MINIMUM PHYSICAL EXPECTATIONS:

- Physical activity that requires bending, stooping, reaching, climbing, kneeling and or twisting. Also, activity that involves pushing or pulling over 50 lbs., and lifting objects weighing 50 lbs. and over.
- Position requires manual dexterity and ability to operate and use various power tools, equipment and vehicles.

REVIEW AND APPROVAL:

_____ _____

Position Incumbent Date

_____ _____

Supervisor Date

The above is intended to describe the general content of and requirements for the performance of this position. It is not construed as an exhaustive statement of duties, responsibilities or requirements for the position.